



Academy Child Development Center, Inc.
Main Office (301) 424-6282
Fax: (301) 424-9477
www.academychild.com



Effective 10/09

INCLEMENT WEATHER / EMERGENCY CLOSING POLICY

We realize the difficulty and inconvenience when Academy is closed. However, the decisions are made with the safety of the children and staff in mind. Due to our lease agreement, **Academy must base our emergency closings on the decisions of Montgomery County Public Schools (MCPS) or when conditions are otherwise judged to be unsafe.**

- 1) If MCPS Central Administrative Offices are closed:
 - **Academy will CLOSE.**
- 2) If MCPS is closed for the day and MCPS Central Administrative Offices are delayed:
 - **Academy will OPEN at 10:00 AM for child care only.**
 - Breakfast is not served.
 - All students should bring their own lunch.
- 3) If MCPS is closed for the day and MCPS Central Administrative Offices open on time:
 - **Academy opens at 9 A.M. for child care only.**
 - Breakfast is not served
 - There are no Academy part-day programs.
 - Please call or arrive with your child by 10 A.M. Staffing will be determined by that time.
 - All students should bring their own lunch.
- 4) If MCPS openings are delayed and MCPS Central Administrative Offices are delayed:
 - **Academy opens at 9 A. M. for child care only.**
 - *Breakfast is not served.*
 - *Only part-day Pre-K students who would normally attend until 3pm, may arrive when MCPS opens and will be dismissed at their regularly scheduled school dismissal time.*
 - *Academy AM part-day sessions are cancelled.*
 - *Make certain that someone is responsible for your child's safe arrival at Academy.*
 - *All I-PK students should bring a BAG LUNCH.*
- 5) If MCPS openings are delayed and MCPS Central Administrative Offices open on time:
 - **Academy opens at 8 A.M. for child care only.**
 - *Only part-day Pre-K students who would normally attend until 3pm, may arrive when MCPS opens and will be dismissed at their regularly scheduled school dismissal time.*
 - *Academy AM part-day programs are cancelled.*
 - *Make certain that someone is responsible for your child's safe arrival at Academy.*
 - *All I-PK students should bring a BAG LUNCH.*
- 6) If MCPS closes early:
 - Part-day students must be picked up early as follows:
 - Cold Spring & DuFief- 12:30pm**
 - Academy Hills, Galway & Stone Mill- 1pm**
 - Academy Child Care Only will close early at 5 P.M.
- 7) If other emergency closings are necessary, such as when MCPS is not in regular session, call your center after 6:30 AM or after 1 PM when conditions are questionable. Closing decisions are made in consultation with the main Academy office. Parents will be notified in person, by telephone message or email.

MCPS INFORMATION

MCPS TV Channel 34, 36, or 89
MCPS Recording (301) 279-3673
AM Radio: WMAL 630
Internet: www.schools-out.com
www.montgomeryschoolsmd.org
Academy Main Office (301) 424-6282

ACADEMY INFORMATION (After 6:30 A.M.)

Academy Hills: 301-424-9475
Charles Drew: 301-989-0245
Cold Spring: 301-424-4318
DuFief: 301-309-1224
Galway: 301-586-0080
Stone Mill: 301-762-8206